



OPENING DOORS TO THE WORLD SINCE 1980!

## • CULTURAL HOMESTAY INTERNATIONAL •

A NON-PROFIT EDUCATIONAL EXCHANGE PROGRAM

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# CHI AU PAIR APPLICATION FORM

**"OPEN YOURSELF TO THE WORLD, THE WORLD WILL BECOME YOUR HOME"**

## CHECK LIST

Please check the boxes for each item once they have been completed. Submit your application form only when all the required information is completed. **Incomplete applications will not be accepted.**

### COMPLETE APPLICATION FORM

Please use black ink and clearly PRINT (no cursive)

Submit at least 1 character reference and at least 2 childcare references. In order to be considered as infant care qualified, at least 200 hours of the childcare experience must with children under the age of 2. Relatives do not qualify as references.

### AU PAIR PROMISE AND AGREEMENT

Signed and dated. Please read carefully!

### SMILING PICTURE

Please send a JPEG picture of yourself to your agency which can be used as your profile picture. The photo should be of good quality, you should be smiling and directly looking in the camera. Preferably you should be with a child. Please remember that this picture will be the first impression the host family gets of you!

### DEAR HOST FAMILY LETTER (USE NO LESS THAN ONE PAGE OF A4 PAPER)

Write a letter to a potential American host family to tell them about yourself. Mention all your child-related experience and your family background. Don't forget to mention why you want to be an au pair and what qualities you have to offer. Give as much detail as possible so the host family gets a good sense of your personality. Your letter can have an creative layout but should still be readable and of good quality. This is one way of promoting yourself to the host family.

## ❑ **PHOTO ALBUM**

At least 2 pages of a plain A4 paper: affix personal photographs that best represent your personality. It is highly recommended to include photos of you taking care of and/ or playing with children. You can also include photographs of your family, home, and community. Be sure to write a brief description next to each photo. Your photo album should be creative and of good quality. This is one way of promoting yourself to the host family.

## ❑ **CHI AU PAIR AU PAIR PARTNER AGENCY STRUCTURED INTERVIEW**

To be completed and signed by an interviewer at your local au pair agency.

## ❑ **SCORE SHEET FOR THE PSYCHOMETRIC TEST- BOOREAM FLOWERS – AU PAIR SELECTION TEST**

CHI's Partner Agent will administer this test and include the evaluation with your application.

## ❑ **VIDEO PRESENTATION**

You can make a video presentation of yourself to talk about your culture and your childcare experience.

## ❑ **SECURITY/CRIMINAL BACKGROUND CHECK**

Certified document with a legal English translation. Please obtain from the appropriate police agency in your home country.

## ❑ **PROOF OF SECONDARY SCHOOL / HIGH SCHOOL GRADUATION**

Certified document with a legal English translation attached.

## ❑ **COPY OF YOUR VALID PASSPORT**

Please make a copy of your passport including: complete name, picture, passport ID number, date of birth, city of birth, issuing country and expiration date.

## ❑ **COPY OF YOUR DRIVER'S LICENSE**

Please include an English translation.

## ❑ **CERTIFICATIONS (OPTIONAL)**

Include copies of any childcare, safety and/or teaching certifications. Please include the English translations of the certifications.

# PERSONAL AND CONTACT INFORMATION

## PERSONAL DETAILS

First name (as written in passport): \_\_\_\_\_

Middle name (as written in passport): \_\_\_\_\_

Last name (as written in passport): \_\_\_\_\_

Full Postal Address: \_\_\_\_\_

*Street*

*House/apartment #*

*City*

*Postal Code*

*Country*

Date of Birth (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

*Age*

Sex:  Female  Male

Passport No: \_\_\_\_\_ Passport Expiration Date (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Country passport issued in: \_\_\_\_\_

City Of Birth: \_\_\_\_\_

## CONTACT INFORMATION (WHERE YOU CAN BE CONTACTED BY A POTENTIAL HOST FAMILY)

Telephone: 011 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*Country Code Area Code Local number*

Mobile: 011 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*Country Code Area Code Local number*

Skype \_\_\_\_\_

What phone is the best one to contact you?  Home  Mobile  Skype

E-mail address (print clearly): \_\_\_\_\_

Alternative e-mail address: \_\_\_\_\_

How often do you check your e-mail?  Daily  Weekly  Rarely

## AVAILABILITY

Earliest available date (mm/yyyy) \_\_\_\_/\_\_\_\_ Latest available date (mm/yyyy) \_\_\_\_/\_\_\_\_

Preferred City of Departure: \_\_\_\_\_

Please note CHI only flies from designated international gateway airports. Please check with your agency which is

the closest designated airport to your town.

## EMERGENCY CONTACT (ENGLISH SPEAKING)

Contact name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: 011 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*Country Code Area Code Local number*

Au Pair's First Name (as written in passport): \_\_\_\_\_

Au Pair's Last Name (as written in passport): \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Female  Male

## FAMILY BACKGROUND

How many brothers and sisters do you have? \_\_\_\_\_ What language is spoken at home? \_\_\_\_\_

Do you live with your parents?  Yes  No

## EDUCATIONAL BACKGROUND

What is your current occupation? Please check all that apply.

Secondary Student  University Student

Employed as: \_\_\_\_\_  Unemployed

If you are or were a student, what was your major? \_\_\_\_\_

Name of Institution: \_\_\_\_\_

High School Attended: \_\_\_\_\_

Concentrated Subject: \_\_\_\_\_

Date of Graduation (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

## LANGUAGE SKILLS

How many years have you studied English? \_\_\_\_\_

How do you rate your English skills?  Fair  Good  Very Good  Fluent

Are you currently enrolled in an English class?:  Yes  No

If yes, name of institution: \_\_\_\_\_

Other languages spoken: \_\_\_\_\_

Level:       Fair       Good       Very Good       Fluent

Other languages spoken: \_\_\_\_\_

Level:       Fair       Good       Very Good       Fluent

## EMPLOYMENT HISTORY

Other than childcare, please describe any work experience/practical training.

Employer name: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_ / \_\_\_\_\_ / to \_\_\_\_\_ / \_\_\_\_\_  
*Month Year Month Year*

Positions and duties: \_\_\_\_\_

Employer name: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_ / \_\_\_\_\_ / to \_\_\_\_\_ / \_\_\_\_\_  
*Month Year Month Year*

Positions and duties: \_\_\_\_\_

Employer name: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_ / \_\_\_\_\_ / to \_\_\_\_\_ / \_\_\_\_\_  
*Month Year Month Year*

Positions and duties: \_\_\_\_\_

## DRIVING EXPERIENCE

When did you start learning to drive? (mm/yyyy) \_\_\_\_ / \_\_\_\_

When did you get your permanent driver's license? (mm/yyyy) \_\_\_\_ / \_\_\_\_      Expiration (mm/yyyy) \_\_\_\_ / \_\_\_\_

If you don't have a permanent driver's license, when do you plan to receive it? (mm/yyyy) \_\_\_\_ / \_\_\_\_

How often do you drive?

Every day       3-5 times per week       1-2 times per week       Less than once a week

Where do you usually drive?

City streets (busy roads)       Highway       Countryside

Whose car do you normally drive?       Your own       Family car       Other: \_\_\_\_\_

What size of car do you drive?       Car       SUV       Van       Truck

Do you have experience driving:

Automatic Transmission       Manual Transmission       Both

Have you ever driven in snow?       Yes       No

Have you ever been in a traffic accident in which you were at fault?       Yes       No

If yes, please describe: \_\_\_\_\_

Do you have experience driving with children in the car?  Yes  No

Comments: \_\_\_\_\_

Would you feel comfortable driving with children in the car in the USA?  Yes  No

Comments: \_\_\_\_\_

Please attach a copy of your VALID driver's license with English translation

***NOTE: It is highly recommended that all the Au Pairs obtain an international driver's license before arriving in the US as many families require this. Please check with your host family prior to your arrival to the US whether a IDL will be needed.***

### **PROGRAM RULES: DRIVING IN THE U.S.**

Please read the following rules carefully.

1. All Au Pair applicants are required to have a valid driver's license upon applying to the program.
2. All Au Pair applicants are expected to have adequate and safe driving experience and skills.
3. As an Au Pair program participant, driving, in general, and driving the host family automobile is a privilege. It should not be assumed the Au Pair has free access to driving and to an automobile.
4. The Host Family determines the Au Pair's accessibility and frequency of driving an automobile.
5. The Host Family's specific expectation and rules regarding the Au Pair's driving privileges are indicated in the Au Pair and Host Family Agreement form.
6. Upon the Au Pair's arrival, the Au Pair will be asked to demonstrate his/her driving skills, and the Host Family will determine the Au Pair's ability to drive.
7. Should the Host Family determine the Au Pair's driving ability is not adequate and/or lacks the skills necessary to handle driving conditions in the host community (i.e. freeway, winding roads etc.), the Au Pair is responsible to enroll and pay for appropriate driving lessons. The Host Family or CHI is not obligated to pay for any driving classes.
8. An Au Pair, who has been determined to lack driving abilities, is required to enroll in driving classes immediately. An Au Pair who delays to enroll and/or refuses to take a driving course will be immediately dismissed from the program.
9. Any driving lessons/courses cannot be applied toward the Educational Component.

I have read and agreed to the program driving rules as outlined above.

***IMPORTANT: By clicking the check box below, you will be submitting an electronic signature acknowledging acceptance of the program terms and conditions relating to driving and consequently will be considered valid in lieu of a hand-written signature.***

***As the Au Pair applicant, I \_\_\_\_\_ (Au Pair applicant name) have read and agreed with the driving policy outlined above.***

# PERSONAL INFORMATION

Have you ever traveled outside your Country?  Yes  No

If yes where, how long, purpose: \_\_\_\_\_

Have you ever been to the US before?  Yes  No

If yes where, how long, purpose: \_\_\_\_\_

Have you ever participated on any J-1 visa program?  Yes  No

If yes, what program? \_\_\_\_\_ Dates from: \_\_\_\_/\_\_\_\_/ to \_\_\_\_/\_\_\_\_

Have you ever lived away from your family?  Yes  No

Reason: \_\_\_\_\_ How Long? \_\_\_\_\_

Do you smoke?  Yes  No

If yes, do you smoke:  Regularly  Occasional/Social smoker

If yes, you understand and agree to the Host Family's rule regarding smoking?  Yes  No

Do you drink alcoholic beverages?  Yes  No

If yes, do you drink:  Regularly  Occasional/Social drinker

If yes, you understand and agree to the Host Family's rule regarding drinking?  Yes  No

What is your religion? \_\_\_\_\_

Do you attend religious services?

Weekly  Monthly  Occasionally  Special Holiday  Never

Are you willing to be placed in a family of a different religion than your own?  Yes  No

Comments: \_\_\_\_\_

Are you afraid of, or are you allergic to?

Cats  Dogs  Birds  Other: \_\_\_\_\_

Are you willing to be placed in a family with pets?  Yes  No

Do you have any other allergies?  Yes  No

If yes, please describe: \_\_\_\_\_

Do you follow a specific diet?  Yes  No

If yes, indicate:  Vegetarian  Kosher  Other \_\_\_\_\_

Are you willing to be placed in a family with a different diet than your own?  Yes  No

Comments: \_\_\_\_\_

Do you have any piercings?  Yes  No Please Specify \_\_\_\_\_

Do you have any tattoos?  Yes  No Please Specify \_\_\_\_\_

Can you swim?  Yes  No

Level:  Beginner  Intermediate  Advance

Would you feel comfortable being responsible for children in the pool or on the beach?  Yes  No

Comments: \_\_\_\_\_

## YOUR INTERESTS AND HOBBIES

Please indicate at least 5 activities that you like to do in your free time:

1. \_\_\_\_\_ 4. \_\_\_\_\_

2. \_\_\_\_\_ 5. \_\_\_\_\_

3. \_\_\_\_\_ 6. \_\_\_\_\_

What musical instrument, if any, do you play? \_\_\_\_\_

What kind of sport, if any, do you do?

Do you enjoy outdoors activities (camping, hiking, biking)?  Yes  No

If yes, please describe: \_\_\_\_\_

### SPECIAL QUALITIES

Have you ever held any leadership positions as a teacher, instructor, camp counselor?  Yes  No

If yes, please describe: \_\_\_\_\_

Do you have any training and/ or certificates for the following?:

First Aid  CPR  Lifeguard  Childcare Provider  Teaching

### YOUR REASONS TO BECOME AND AU PAIR

Other than spending time with children; why do you want to participate in an Au Pair program? Please select 3 reasons from the following by indicating 1 as being the most important and 3 the least important.



- Improve my English Language skills
- Live abroad in a family environment
- Learn more about the culture and traditions of the US
- Share the culture and traditions of my own country with an American family
- Earn money while living abroad
- Achieve independence from my family
- To have the opportunity to study in the US
- Other

Comments: \_\_\_\_\_

How do you imagine your Host Family and children?

When you return to your home country at the end of the program, what do you plan to do?

What does your family think about your decision of becoming an Au Pair?

## CHILDCARE AGE GROUP

On the left side of the table below, please check the age groups with whom you have experience working. On the right side, please check the age groups with whom you would like to work.

Experience	Age Group	Preferred
	Under 1 year old	
	Under 2 years ol	
	2-5 years old	
	5-10 years old	
	Over 10 years old	

Are you comfortable working with infants?  Yes  No

**Note: The U.S. Department of State regulations require that Au Pair caring for children under the age of two (2) years, must have at least 200 verifiable hours of experience and/or training with children less than two years of age. Please indicate your infant care experience in the "Childcare Experience" section of this application.**

Do you have experience working with children who have:

- Learning disabilities
- Autism

- Attention Deficit Disorder  Down Syndrome  
 Other special needs or medical concern\_\_\_\_\_
- 

If yes, please describe what type of special needs and your duties:

### **MATCHING INFORMATION**

Are you willing to take care of more than one child at the same time?

- Yes  No  Maximum Number:\_\_\_\_\_

Are you comfortable taking care of?  Twins  Triplets

Are you willing to be placed in a:

- Single mom family  Single dad family  
 Same sex family  Working from home parents

Are you willing to be placed with an Educare Program host family?

- Yes  No

### **DO YOU KNOW HOW TO:**

- |                            |                              |                             |
|----------------------------|------------------------------|-----------------------------|
| Prepare a baby's bottle?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Feed a baby with a bottle? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Change diaper?             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Burp a baby?               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Describes the type of activities you would plan for these age groups:

Under 1 Year old:

Between 1 - 2 years old:

2 - 5 years old:

5 - 10 years old:

10+ years old:

## CHILDCARE EXPERIENCE

Please indicate your childcare experience by listing the youngest child first. Remember to indicate the age of the child(ren) when you started caring for them. Please be sure the experience you list on this page matches the names on the Character & childcare Reference forms.

**NOTE: The U.S. Department of State regulations require that Au Pairs caring for children under the age of two (2) years must have at least 200 verifiable hours of experience and/or training with children less than two years of age. Since many of our Host Families have children under the age of two, please provide documentation of your experience or training to enable you to be considered and placed with one of these families.**

### EXPERIENCE #1

Name of child/children: \_\_\_\_\_ Number of children: \_\_\_\_\_

Ages: \_\_\_\_\_ Dates from: \_\_\_\_/\_\_\_\_/ to \_\_\_\_/\_\_\_\_ Total hours of care: \_\_\_\_\_

Name of contact person to verify experience: \_\_\_\_\_

Type of childcare experience:

- |                                       |                                   |                                      |
|---------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Babysitting  | <input type="checkbox"/> Day Care | <input type="checkbox"/> Youth Group |
| <input type="checkbox"/> Au Pair      | <input type="checkbox"/> Tutoring | <input type="checkbox"/> Teaching    |
| <input type="checkbox"/> Other: _____ |                                   |                                      |

How often:       Daily       Weekly       Monthly

Responsibilities:

- |  |                                  |  |
|--|----------------------------------|--|
| <input type="checkbox"/> Cooking/feeding | <input type="checkbox"/> Bathing | <input type="checkbox"/> Changing diapers                |
| <input type="checkbox"/> Games           | <input type="checkbox"/> Walking | <input type="checkbox"/> Transport/pickup to/from school |
| <input type="checkbox"/> Other: _____    |                                  |  |

### EXPERIENCE #2

Name of child/children: \_\_\_\_\_ Number of children: \_\_\_\_\_

Ages: \_\_\_\_\_ Dates from: \_\_\_\_/\_\_\_\_/ to \_\_\_\_/\_\_\_\_ Total hours of care: \_\_\_\_\_

Name of contact person to verify experience: \_\_\_\_\_

Type of childcare experience:

- |                                       |                                   |                                      |
|---------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Babysitting  | <input type="checkbox"/> Day Care | <input type="checkbox"/> Youth Group |
| <input type="checkbox"/> Au Pair      | <input type="checkbox"/> Tutoring | <input type="checkbox"/> Teaching    |
| <input type="checkbox"/> Other: _____ |                                   |                                      |

How often:       Daily       Weekly       Monthly

Responsibilities:

- |  |                                  |  |
|--|----------------------------------|--|
| <input type="checkbox"/> Cooking/feeding | <input type="checkbox"/> Bathing | <input type="checkbox"/> Changing diapers                |
| <input type="checkbox"/> Games           | <input type="checkbox"/> Walking | <input type="checkbox"/> Transport/pickup to/from school |
| <input type="checkbox"/> Other: _____    |                                  |  |

### EXPERIENCE #3

Name of child/children: \_\_\_\_\_ Number of children: \_\_\_\_\_

Ages: \_\_\_\_\_ Dates from: \_\_\_\_/\_\_\_\_/ to \_\_\_\_/\_\_\_\_ Total hours of care: \_\_\_\_\_

Name of contact person to verify experience: \_\_\_\_\_

Type of childcare experience:

- |                                       |                                   |                                      |
|---------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Babysitting  | <input type="checkbox"/> Day Care | <input type="checkbox"/> Youth Group |
| <input type="checkbox"/> Au Pair      | <input type="checkbox"/> Tutoring | <input type="checkbox"/> Teaching    |
| <input type="checkbox"/> Other: _____ |                                   |                                      |

How often:       Daily       Weekly       Monthly

Responsibilities:

- |  |                                  |  |
|--|----------------------------------|--|
| <input type="checkbox"/> Cooking/feeding | <input type="checkbox"/> Bathing | <input type="checkbox"/> Changing diapers                |
| <input type="checkbox"/> Games           | <input type="checkbox"/> Walking | <input type="checkbox"/> Transport/pickup to/from school |
| <input type="checkbox"/> Other: _____    |                                  |  |

### EXPERIENCE #4

Name of child/children: \_\_\_\_\_ Number of children: \_\_\_\_\_

Ages: \_\_\_\_\_ Dates from: \_\_\_\_/\_\_\_\_/ to \_\_\_\_/\_\_\_\_ Total hours of care: \_\_\_\_\_

Name of contact person to verify experience: \_\_\_\_\_

Type of childcare experience:

- |                                      |                                   |                                      |
|--------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Babysitting | <input type="checkbox"/> Day Care | <input type="checkbox"/> Youth Group |
|--------------------------------------|-----------------------------------|--------------------------------------|

Au Pair

Tutoring

Teaching

Other: \_\_\_\_\_

How often:

Daily

Weekly

Monthly

Responsibilities:

Cooking/feeding

Bathing

Changing diapers

Games

Walking

Transport/pickup to/from school

Other: \_\_\_\_\_

***IMPORTANT: By clicking the check boxes below, you will be submitting an electronic signature acknowledging accuracy of the provided information, and consequently will be considered valid in lieu of a handwritten signature.***



***As the Au Pair applicant, I \_\_\_\_\_ (Au Pair applicant name) confirm the information provided above is true and accurate.***